

Incorporated Village of Mineola
155 Washington Avenue, Mineola, New York 11501
September 3, 2014

Work Session 6:30 PM

1. Approval of bills and payroll
2. Village Clerk Report:
 - A. Resolved to approve the minutes from the meeting of the Board of Trustees of August 6, 2014, as amended.
 - B. Resolved to re-number resolutions 100-114 of the July 9, 2014 Board of Trustees Meeting Minutes, approved by the Board of Trustees August 6, 2014, to become resolutions 200-214.
 - C. Resolved to approve a request by the Mineola 50+ Basketball group for use of the Community Center auditorium basketball courts on Monday's and Friday's from 12:30 PM to 3:00 PM, when available.
 - D. Resolved to approve a request by United Food and Commercial Workers International Union (UFCW) Local 342 for a one-day parking permit for a mobile blood drive unit at their union offices at 166 East Jericho Turnpike on Monday September 22, 2014 from 2:00 PM – 7:00 PM.
 - E. Resolved to approve a request by the ROMEO Brass musical group for the use of a Community Center general purpose room for rehearsals on Monday evenings September 2014 – September 2015 from 7:00 PM to 9:15 PM.
 - F. Resolved to approve a request by Congregation Beth Shalom for a short parade from the steps of the Congregation Beth Shalom to Jefferson Ave and back on Sunday September 7, 2014 between 1:30 PM – 2:00 PM.
 - G. Resolved to authorize the purchase of 47 new Village of Mineola banners to the lowest quoted price vendor, CJ Flag:

| | |
|-----------------------------------|------------------------|
| Banner | \$ 79.90 (each) |
| Installation on existing hardware | \$ 30.00 (each) |
| Hardware | <u>\$ 65.00 (each)</u> |
| TOTAL | \$8,220.30 |
 - H. Resolved to authorize the Justice Court Clerk to attend the NYS Association of Magistrates Court Clerks, Inc. Annual Fall Conference from September 29, 2014 through October 1, 2014 in Albany, New York.

- I. Resolved to award a contract for Justice Court management systems to Fundamental Business Systems (FSB).
- J. Resolved to approve the membership of the following candidates as recommended by the Mineola Fire Department:

| | |
|------------------|------------|
| Luigi Athan | Company #1 |
| Shannen Sullivan | Company #1 |
| Brendan Corrigan | Company #2 |
| Evan Sandgren | Company #3 |

3. Treasurer's Report:

- A. Resolved to approve year-end General Fund budget transfers for fiscal year 2013/2014 in the amount of \$653,470.13.
- B. Resolved to adjust the Water Budget Fund, in fiscal year 2013/2014, for increased expenditures in the Repair-Well #4 account as follows:

From: Account # 2059900 (Water Appropriated Fund Balance) \$6,947.44

To : Account #20831045552 (Repairs – Well #4) \$6,947.44

- C. Resolved to authorize the Deputy Village Treasurer to attend the Office of the State Comptroller's Advanced Accounting School from October 21, 2014 – October 23, 2014 in Brookhaven, New York.

4. Department of Public Works Report:

- A. Resolved to authorize the purchase of (1) one, new 2014 Vermeer BC1500 15 inch Brush Chipper from NJPA Landscape Equipment Contract No. 070313-VRM:

Vendor: Vermeer

Cost: \$ 49,834.00

Funding: 2014 Street Maintenance Budget - Equipment

- B. Resolved to authorize the purchase of (1) one, new 2015 GMC Sierra 3500HD, 4 wheel drive regular cab with Dump Body, Plow and other related truck equipment from Boces Contract No. 13/14-016:

Vendor: Van Buren GMC

Cost: \$ 60,420.98

Funding: 2014 Street Maintenance Budget – Equipment

- C. Resolve to authorize the reconstruction of Parking Field No. 10.

This project is to be completed using the existing 2014 Concrete Requirements Contract, contractor: Roadwork Ahead, and the current 2013 Miscellaneous Roadway Improvements Requirements Contract, contractor:

Pratt Brothers. Shall include new curbs, additional drainage and asphalt reconstruction.

Engineers: D & B Engineers & Architects

Engineering Fees: \$4,900.00

Estimated Project Cost: \$ 110,000.00

Funding Source: 2014/2015 Budget and/or Unreserved Fund Balance

- D. Resolved to authorize the addition of Roselle Street between Barwick Boulevard and Betty Lane to the 2014 Road Reconstruction Program.

This project is to be completed using the existing 2014 Concrete Requirements Contract, contractor: Roadwork Ahead, and the current 2013 Miscellaneous Roadway Improvements Requirements Contract, contractor: Pratt Brothers

Estimated Project Cost: \$ 160,000.00

Funding Source: 2014/2015 Budget and/or Unreserved Fund Balance

- E. Resolved to authorize the Superintendent of Public Works and the Deputy Superintendent of Public Works to attend the NYCOM Public Works Training School October 20, 2014 - October 22, 2014 in Saratoga Springs, NY.

- F. Personnel Items:

5. Building Department Report:

6. Village Attorney:

- A. Resolved that the Board of Trustees declares its intent to act as lead agency in a coordinated environmental review of the proposed project at 199 Second Street.

Public Meeting 7:30 PM